## Approved For Release 2002/05/06 : CIA-RDP73-00099A000200160004-7

MEMORANDUM	FOR: Deputy D	Director for Support	4] 230	JUL 1971	
SUBJECT	: Records	Storage Control Police	У		
Board establishing for each Director growth this fiscally ear hopefully whetween new recommendations area, area, area, area is fully just need is fully just.	ng an annual decorate. Restrictival year and reduction and appropriate an appropriate form the propriate of	recommendations of the lining records storage and prectorate to compare that by 50 cubic records and those destructions are compared to any component in the line of the component in the line of the component are	e growth a o 1,000 culted to 1	uthorization  pic feet of  ucceeding  years  avoid trans-  ington Head-  o more filing  on unless the	25X1A
records creation work of the exist Central Intellige	n storage and dis ting Agency regunce Agency. Th	t assume the responsi- posal problems, of c lations and Federal L ey will be responsible e each to stay within h	ourse, with aw as it ap e for instit	nin the frame- plies to the uting policies	
Officer's respon Directorate to en the Agency Reco space shortage p Directorate to do	sibilities to provable them to liverds Officer of corollem should p	tion of the Agency Recylde advice, guidance within their annual ontinually trying to deermit his staff more ques peculiar to its opoking for.	and assistantion. all with the time to wor	ance to each Relieving storage rk with each	
nendations concolicy establishing insofar as storago application of an of all computer of these reports these two issues to submit an annimal concoling and annimal concoling annimal conc	erning: (a) the d ng an "office of a ge, retrieval, an Agency policy li prepared reports I would like the by 31 October 1 ual progress rep	rds Management Boar levelopment and applicecord" responsibility ad destruction are conmitting the storage at a to computer-prepare results of the Board 971. Furthermore, to cort on the extent to we	cation of any for Agency for Agency cerned; and the Recorded microfiles deliberate Board is	n Agency by documents d (b) the dis Center dis Copies distions on s expected	· .
he goals of this	brogram.	7 7			25X1A

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L. K. White
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